

**EXTERNAL SEARCH COMMITTEE
FOR THE SELECTION OF THE DEAN of
COLLEGE OF ECONOMICS AND MANAGEMENT**

Schedule of Activities

Activity	Date/Time	Venue
1. Organizational meeting of the Search Committee to discuss the proposed process and schedule	12 December 2018 Wednesday	OVCRE Main
2. Notification of CEM constituents regarding the search process, schedule, and qualifications of nominees	13 December 2018 Thursday	X
3. Meeting with constituents (faculty, REPS, administrative staff and students) and presentation of current dean on the college's thrusts, priorities and achievements; unit's expectations of the next dean for the next 3-6 years*	9 January 2019 Wednesday 9AM	REDREC
4. Period of Search Committee to accept nominations	10 – 18 January 2019	X
5. Search Committee to review nomination documents	21 January 2019 Monday 10am-12nn	OVCRE Main
6. Notification of nominees	21 January 2019 Monday	X
7. Presentation of nominees' plans and programs for CEM*	28 January 2019 Monday 9:00 AM	REDREC
8. Interview/consultation with CEM constituents	28 January 2019 Monday 11-12:30 (Faculty) 1-2:30 PM (REPS/Admin) 2:30-4:00 (Students)	CEM
9. Interview with candidates	28 January 2019 Monday 4-6 PM	CEM
10.1 Search Committee to review and consolidate results of the search process	29 January 2019 Tuesday 8-5	OVCRE Main
10.2 Preparation of report		
11. Finalization of report by the Search Committee	30 January 2019 Wednesday	OVCRE Main
12. Submission of Search Committee report to the Chancellor	31 January 2019 Thursday	X

* upon invitation of the current CEM dean