

UNIVERSITY OF THE PHILIPPINES
Quezon City

25 April 2001

MEMORANDUM NO. FN-01-34

For : All Chancellors
Dean, UP College Baguio

Subject/s : **1) Revised Rules on Automatic Promotion for Obtaining PhD**

2) Use of Arabic Numerals for UP System Communications on Faculty Ranks

We are furnishing you herewith a copy of the Revised Rules on Automatic Promotion for Obtaining PhD as approved during the 1147th Meeting of the Board of Regents held on 21 December 2000. Please take note that the numbers after the ranks have been converted from Roman to Arabic to conform to the convention of using Arabic numerals for UP system communications on faculty ranks.

Please be guided accordingly.

(SGD.) MARTIN V. GREGORIO
Officer-in-Charge of the University

cc: All Vice Presidents
System Budget Director

Noted:

(Sgd) WILFREDO P. DAVID
Chancellor

(Sgd) ERLINDA S. PATERNO
Vice Chancellor for Instruction

Lea/cab

Revised Rules on Automatic Promotions for Obtaining PhD
(Approved during the 1147th Meeting of the Board of Regents on 21 December 2000)

Old Rules	New (2000) Rules																																													
<p>a. A faculty member who obtains from a reputable institution a PhD or its equivalent in a field pertaining to the unit to which the faculty member belongs, shall be given automatic promotion, in accordance with rules and regulations promulgated by the Board of Regents; provided that such promotion shall take effect upon completion of the PhD or its equivalent; provided, moreover, that the rank attained through merit increase/promotions earned by a faculty member pursuing a PhD program while simultaneously teaching or performing other functions in the university shall be taken as basis for the automatic promotion.</p>	<p>a. Same</p>																																													
<p>b. A faculty member with the rank of Instructor or Assistant Professor who obtains a PhD degree from a reputable University shall be promoted in accordance with the following schedule subject to the provisions of "a" above.</p> <table border="0" data-bbox="186 1344 909 1816"> <thead> <tr> <th data-bbox="186 1344 446 1417">Rank at the Start of PhD Work</th> <th data-bbox="479 1344 544 1375">- to-</th> <th data-bbox="576 1344 836 1417">Rank Upon Getting PhD</th> </tr> </thead> <tbody> <tr> <td data-bbox="203 1459 349 1491">Instructor 1</td> <td data-bbox="560 1459 576 1491"></td> <td data-bbox="560 1459 828 1491">Assistant Professor 1</td> </tr> <tr> <td data-bbox="203 1501 349 1533">Instructor 2</td> <td data-bbox="560 1501 576 1533"></td> <td data-bbox="560 1501 828 1533">Assistant Professor 2</td> </tr> <tr> <td data-bbox="203 1543 495 1575">Instructor 3 and above</td> <td data-bbox="560 1543 576 1575"></td> <td data-bbox="560 1543 828 1575">Assistant Professor 3</td> </tr> <tr> <td data-bbox="203 1638 462 1669">Assistant Professor 1</td> <td data-bbox="560 1638 576 1669"></td> <td data-bbox="560 1638 828 1669">Assistant Professor 4</td> </tr> <tr> <td data-bbox="203 1680 462 1711">Assistant Professor 2</td> <td data-bbox="560 1680 576 1711"></td> <td data-bbox="560 1680 828 1711">Assistant Professor 5</td> </tr> <tr> <td data-bbox="203 1722 462 1753">Assistant Professor 3</td> <td data-bbox="560 1722 576 1753"></td> <td data-bbox="560 1722 828 1753">Associate Professor 1</td> </tr> <tr> <td data-bbox="203 1764 527 1795">Assistant Professor 4 & 5</td> <td data-bbox="560 1764 576 1795"></td> <td data-bbox="560 1764 828 1795">Associate Professor 2</td> </tr> <tr> <td data-bbox="203 1806 462 1837">Assistant Professor 6</td> <td data-bbox="560 1806 576 1837"></td> <td data-bbox="560 1806 828 1837">Associate Professor 3</td> </tr> </tbody> </table>	Rank at the Start of PhD Work	- to-	Rank Upon Getting PhD	Instructor 1		Assistant Professor 1	Instructor 2		Assistant Professor 2	Instructor 3 and above		Assistant Professor 3	Assistant Professor 1		Assistant Professor 4	Assistant Professor 2		Assistant Professor 5	Assistant Professor 3		Associate Professor 1	Assistant Professor 4 & 5		Associate Professor 2	Assistant Professor 6		Associate Professor 3	<p>b. Same</p> <table border="0" data-bbox="933 1344 1534 1701"> <thead> <tr> <th data-bbox="933 1344 1161 1417">Rank at the Start of PhD Work</th> <th data-bbox="1193 1344 1258 1375">- to-</th> <th data-bbox="1291 1344 1518 1417">Rank Upon Getting PhD</th> </tr> </thead> <tbody> <tr> <td data-bbox="933 1459 1112 1491">Instructor 1-2</td> <td data-bbox="1177 1459 1193 1491"></td> <td data-bbox="1226 1459 1502 1491">Assistant Professor 1</td> </tr> <tr> <td data-bbox="933 1533 1112 1564">Instructor 3-4</td> <td data-bbox="1177 1533 1193 1564"></td> <td data-bbox="1226 1533 1502 1564">Assistant Professor 4</td> </tr> <tr> <td data-bbox="933 1575 1112 1606">Instructor 5-7</td> <td data-bbox="1177 1575 1193 1606"></td> <td data-bbox="1226 1575 1502 1606">Assistant Professor 5</td> </tr> <tr> <td data-bbox="933 1638 1193 1669">Assistant Professor 1</td> <td data-bbox="1177 1638 1193 1669"></td> <td data-bbox="1226 1638 1502 1669">Assistant Professor 5</td> </tr> <tr> <td data-bbox="933 1680 1193 1711">Assistant Professor 2</td> <td data-bbox="1177 1680 1193 1711"></td> <td data-bbox="1226 1680 1502 1711">Assistant Professor 6</td> </tr> </tbody> </table>	Rank at the Start of PhD Work	- to-	Rank Upon Getting PhD	Instructor 1-2		Assistant Professor 1	Instructor 3-4		Assistant Professor 4	Instructor 5-7		Assistant Professor 5	Assistant Professor 1		Assistant Professor 5	Assistant Professor 2		Assistant Professor 6
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<p>Faculty members already having a rank of Associate Professor or Professor when they started working for their PhD degree shall be given rank promotion or salary step increases on their respective merits.</p>	<p>Faculty members [already having] WITH the rank [Associate Professor or Professor] ASSISTANT PROFESSOR AND ABOVE [when they started working for] PRIOR OBTAINING their PhD degree shall be given rank promotion salary step increases on their respective merits[.] UPON COMPLETION OF THEIR DEGREE AND RETURN TO DU PROVIDED THAT IN THE CASE OF ASSISTANT PROFESSORS 3 TO 5, THE RANK AND SALARY STEP TO BE GIVEN SHALL NOT BE LOWER THAN ASSISTANT PROFESSOR 6. (Words and dot in brackets to be deleted; words in capital letters to be added.)</p>
<p>c. Automatic promotions will be made effective on the date of report for duty, provided that there is a certification from appropriate officials of the University concerned that all the requirements for the doctoral degree have been met.</p>	<p>c. Same</p>