

IV. ACADEMIC DISTINCTION PROGRAM

Established in November 1999, the Academic Distinction Program aims to award outstanding academics and works of scholarship through a system of merit-based incentives. By so doing, the program hopes to raise the level of scholarship to internationally accepted standards and improve the visibility of the University in the academic community worldwide. Over the years, the components of the Program have increased to cover as wide a reach as possible of scholarly and creative work. The Program consists of the following:

- ▶ University Professors Grant (1137th BOR meeting, 25 November 1999)
- ▶ International Publication Award (1137th BOR meeting, 25 November 1999)
- ▶ International Award for the Arts (1143rd BOR meeting, 29 June 2000)
- ▶ Gawad sa Natatanging Publikasyon sa Filipino (1147th BOR meeting, 21 December 2000)
- ▶ Institutional Performance Award (1148th BOR meeting, 22 February 2001)
- ▶ President's Award for Innovation in Teaching (1150th BOR meeting, 24 May 2001)
- ▶ Advanced Technology Award (1178th BOR meeting, 29 January 2004)

A. University Professors Grant

1. Purpose

In recognition of their outstanding scholarship and achievement in their respective fields, University Professors in active service shall receive an annual grant to support their research or creative work.

2. Value of Grant

The grant shall amount to P200,000 in the form of a research contract. Fifty percent of the contract fee shall be paid upon submission of the project proposal and the balance, upon submission of the manuscript or creative work.

3. Requirements and Procedure

- 3.1. The University Professor shall submit the project proposal to the President through the VPAA.

- 3.2. Once approved by the President, the OVPA shall process the contract and voucher for the release of the grant.
- 3.3. Upon completion and submission of the project result, the University Professor may submit another proposal to renew the grant.

4. Intellectual Property Rights

Publications and other outputs produced in the course of or as a result of the fellowships shall be bound by University policy on Intellectual Property Rights.

International Publication Award for Journal Articles

1. Purpose

The purpose of the award is to encourage faculty and REPS to contribute to the body of knowledge in their respective field/discipline by publishing in internationally respected journals that are peer-reviewed and adhere to high standards of scholarship.

2. Eligibility

Regular faculty, including those on sabbatical and secondment to other agencies, regular REPS³ in active service, clinical faculty and emeritus professors are eligible for the award.

3. Scope of Award

Only those articles published in journals listed as of the date of publication in the Institute for Scientific Information (ISI) Master Journal List of selected journals may qualify for the award. The database lists some 8,000 international journals in the natural sciences, social sciences, arts and humanities chosen on the basis of the following:

- 3.1. Publication on time, which implies the journal is well stocked with manuscripts and is thus able to come out on schedule, a sign of viability
- 3.2. Editorial content, meaning the journal enriches existing coverage rather than simply takes up topics already adequately covered

³Includes regular UP contractual and casual employees as defined in the "Matrix of Regulations on Contractual Employment at the University," Memorandum No. MVG-03-065, from Vice President for Administration Martin V. Gregorio, 18 June 2003.
Non-UP contractual and externally-funded project staff are not regular UP employees.

- 3.3. International diversity of authors of both source articles and cited articles
- 3.4. Peer (and blind) review
- 3.5. Citation analysis, which varies according to the nature of the discipline but in general includes citation rate, impact factor and immediacy index; and for new journals, the publishing record of authors and of editorial board members, where they are published and their citation index

(Each year the ISI editorial staff reviews close to 2,000 new journals, of which 10-20 percent qualify for inclusion in the database. More information about ISI journals is available at www.isinet.com.)

4. Value of Award

- 4.1. Sole authors of journal articles that meet the requirements set in these guidelines shall receive an award of P55,000 per article. This amount may be increased from time to time.
- 4.2. In the case of co-authorship, the award shall be divided equally among the number of authors, local and foreign. Only UP authors eligible for the award shall receive it, provided the article is published while they are on active service or before their retirement or resignation from the University.

5. Requirements

- 5.1. The author(s) must clearly be identified as belonging to UP. If the article was produced while on sabbatical abroad or as a result of a joint project with foreign scholars, proper acknowledgment must be given the foreign institution that accommodated the faculty or supported the project; the UP address/affiliation of the author(s) must nonetheless be indicated in the publication (either in a footnote or as a byline).
- 5.2. The article must fall within the discipline or related field of the author. For example, a work of poetry shall not be entertained if authored by faculty or REPS outside the field of creative writing, unless there is sufficient proof of prior recognition of the author as a serious practitioner in the field of creative writing as determined by the VPAA, upon consultation with known literary figures.
- 5.3. The article must be a complete, solid piece of research. If one's work (e.g. poem) is included or cited in an article authored by another, the cited portion shall not qualify for the award. In addition, certain articles (e.g. tribute/testimonial to a known figure, book review, letter to the editor, editorial, commentary) shall not qualify. The VPAA shall evaluate all articles as to their eligibility.

- 5.4. Authors eligible for the award may receive it as often as they publish in an ISI journal. However, an article may be awarded only once.
- 5.5. An article for which an International Publication Award (IPA) was granted shall not qualify again for an IPA if it appears as a chapter in a book published by a reputable international publisher. However, if an article for which the author was awarded an IPA is subsequently developed by the author into a book that is published by a reputable international publisher, the author may be eligible for an IPA in the book category.

6. Procedure

- 6.1. The faculty or REPS shall send a copy of the published article to the VPAA. Evidence of the author's identification with UP shall also be attached.
- 6.2. No prior screening at the campus level is necessary.
- 6.3. Should a publication for which a faculty or REPS was awarded later be withdrawn or retracted by the publisher owing to misrepresentation of data or authorship, plagiarism or some unethical act, the author(s) shall return the full amount of the award, without prejudice to the application of other University sanctions.
- 6.4. The OVPAA shall process the voucher for the award and inform the faculty/REPS of the award.

International Publication Award for Books/Chapters of Books

1. Purpose

Like the award for ISI journal articles, this award aims to reinforce scholarly publications by faculty and REPS and project the University in the global community of academic institutions.

2. Eligibility

Regular faculty, including those on sabbatical and secondment to other agencies, regular REPS⁴ in active service, clinical faculty, and emeritus professors are eligible for the award.

⁴Including regular UP contractual and casual employees as defined in "Matrix of Regulations on Contractual Employment in the university," Memorandum No. MVG-03-065, from Vice President for Administration Martin V. Gregorio, 18 June 2003. Non-UP contractual and externally funded project staff are not regular UP employees.

3. Scope of Award

Only books or chapters of books published by recognized international academic book publishers, prestigious university presses and other highly regarded international publishers (e.g., Macmillan, Random House, Blackwell, Routledge, Harcourt, Brace & Co., Elsevier, and Garland) shall be covered by the award.

4. Value of Award

- 4.1. Sole authors of books or book chapters that meet the standards set in these guidelines shall receive an award of P55,000 per chapter and P110,000 for a book. These amounts may be raised from time to time.
- 4.2. In the case of co-authorship, the award shall be divided equally among the number of authors, local and foreign. Only UP authors eligible for the award shall receive it, provided the book/chapter is published while they are on active service or before their retirement or resignation from the University.

5. Requirements

- 5.1. The author(s) of the chapter or book must clearly be identified as belonging to UP. If the chapter or book was produced while on sabbatical abroad or as a result of a joint project with foreign scholars, proper acknowledgment must be given the foreign institution that accommodated the faculty or supported the project; the UP address/affiliation of the author(s) must nonetheless be indicated in the publication (either in a footnote, as a byline, or in the book's author information).
- 5.2. The chapter or book must fall within the discipline or related field of the author. For example, a work of poetry shall not be entertained if authored by faculty or REPS outside the field of creative writing, unless there is sufficient proof of prior recognition of the author as a serious practitioner in the field of creative writing as determined by the VPAA, upon consultation with known literary figures.
- 5.3. The chapter must be a complete, solid piece of research or creative work. If one's work (e.g. poem) is included or cited in a chapter or book authored by another, the cited portion shall not qualify for the award. In addition, certain articles (e.g. tribute/testimonial to a known figure, filler between chapters) shall not qualify. The VPAA shall evaluate all articles as to their eligibility upon consultation with experts in the field.

- 5.4. Books or chapters of books published by international publishers must have gone through a rigid blind referee or review process. Evidence that the publication has undergone a review process, such as comments/communication from the reviewer(s) and/or editor, shall be submitted along with the required documents.
- 5.5. Books published by foundations, government agencies, NGOs, professional societies, international commissions, and non-academic bodies shall not qualify.
- 5.6. To qualify, a recently updated book must contain new contributions to knowledge. Books published before the start of the award (1999) shall not qualify.
- 5.7. Authors eligible for the award may receive it as often as they publish. However, a book/chapter may be awarded only once.
- 5.8. An article for which an IPA was granted shall not qualify again for an IPA if it appears as a chapter in another book or in an ISI-indexed journal. However, if a chapter for which the author was awarded is subsequently developed by the author into a book published by a reputable international publisher, the author may be eligible for an IPA in the book category.

6. Procedure

- 6.1. The author shall submit a copy of the book (to be returned to the author) or the book chapter to the VPAA for evaluation. Copyright pages, table of contents, prefaces, list of authors, evidence of author(s)' identification with UP, and other pertinent pages shall accompany the copy of the book/chapter.
- 6.2. Evidence that the publication has undergone a review process, such as comments/communication from the reviewer(s) and/or editor, shall also be submitted. Additional information from the publisher regarding review policies, and other relevant information that will assist the evaluation of the publication may also accompany the application for the award.
- 6.3. The VPAA shall evaluate all applications for the award and consult specialists whenever necessary, who can provide additional information on the reputation of the publisher and the quality of its publications.
- 6.4. Should a publication for which a faculty or REPS was awarded later be withdrawn or retracted by the publisher owing to misrepresentation of data or authorship, plagiarism, or some unethical act, the author(s) shall return the full amount of the award, without prejudice to the application of other University sanctions.

International Award for the Arts

1. Purpose

Creative work is a significant contribution to knowledge and enriches the quality of human life. The International Award for the Arts recognizes faculty members in the visual and performing arts who have distinguished themselves through acclaimed international performances, exhibits, and productions.

2. Eligibility

Regular faculty, individually or as a group, in the field of visual and performing arts, whose work received international exposure in the year preceding the award, may be nominated for this award.

3. Scope of Award

The International Award for the Arts has two divisions; there shall be one award per division.

3.1. Visual Arts: painting, sculpture, graphic arts, installation art, performance art, computer art, exhibition design, film, video, illustration, animation, architecture, interior design, advertising design, editorial design, industrial design, product design, and fashion design

3.2. Performing Arts: all music and dance forms and theater arts

4. Value of Award

The award shall be given annually during the Academic Distinction ceremony, in the amount of P55,000 per division, to be divided equally in the case of a group of artists.

5. Requirements

5.1. The nominee shall submit his/her curriculum vitae in the case of individual artists and a record of their performance in the case of performing groups.

5.2. Relevant documentation shall also be submitted with the nomination, including, but not limited to, the following:

- ▶ Slides, still photographs or reproductions for Painting, Sculpture, Graphic Arts, Illustration, Animation, Advertising Design, Editorial Design, Computer Art, Installation, Architecture, and Interior Design
- ▶ Architectural plans and illustrations for Architecture and Interior Design in addition to slides and/or still photographs
- ▶ Illustrations for Industrial Design, Product Design and Fashion Design in addition to slides and/or photographs of finished products
- ▶ Full-length copies of nominated works including musical scores, where necessary, for Film and Video
- ▶ Video-documentation of Performance Art along with the concept paper of the work
- ▶ Lighting design, lay-out for theater and film sets, designs for scenery, props and costumes for Theater Arts in addition to slides and/or photographs
- ▶ Librettos, arrangements for instruments and the orchestra as well as for choral ensembles for Music Performances
- ▶ Dance notations and choreography for Music Performances
- ▶ Film/video documentation and sound recording for Music and Dance Performances, as well as for Stage Plays

5.3. Announcements of exhibitions and copies of commendations, citations, or testimonials shall be provided. Press releases may also be submitted.

6. Criteria

- 6.1. The nominee's artistic output must have had international exposure in a public performance and/or exhibition, or through commissioned works for public places or for important public and private collections outside the Philippines in the year immediately preceding the deadline for nominations.
- 6.2. The nominee must have earned commendations, citations, or testimonials for excellence and distinction.
- 6.3. The nominee must be endorsed by a panel of experts/referees appointed by the UP President for the purpose of evaluating the nominations.

7. Procedure

There shall be two levels of review in the selection process.

- 7.1. The preliminary review shall be conducted by the Committee on Culture and the Arts (CCA) of each CU. The CCAs shall receive nominations, ensure that the nominations comply with the guidelines, and recommend to their respective Chancellors those who qualify for the final review. The Chancellors shall submit their recommendations to the VPAA.

- 7.2. The final review shall be conducted by a group of experts appointed by the President from the various fields represented in the list of nominees.
- 7.3. The President's Committee on Culture and the Arts shall facilitate the selection process in coordination with the OVPAA.

8. Deadline for Nominations

The deadline for submitting nominations to the VPAA shall be the last working day of November of every year. The award shall be given in March of the following year along with all other Academic Distinction awards.

E. Gawad sa Natatanging Publikasyon sa Filipino

1. Layunin

Alinsunod sa patakaran sa wika ng Unibersidad, inaasahan na lalong huhusay ang mga publikasyon sa Filipino ng mga fakulti at REPS sa pamamagitan ng pagkilalang idudulot ng gawad.

2. Elijibiliti

Puwedeng inomina ang regular na fakulti o REPS na may publikasyon na sakop ng gawad.

3. Saklaw ng Gawad

3.1. Dalawa ang kategorya ng gawad at isa ang gantimpala sa bawat kategorya:

- ▶ Gawad para sa Malikhaing Panulat
- ▶ Gawad para sa Publikasyon ng Orihinal na Pananaliksik (sa anumang disiplina maliban sa malikhaing panulat)

3.2. Dapat inilathala ng prestihiyoso at respetadong publisher o lumabas sa refereed at kilalang dyornal ang nominadong publikasyon sa nakaraang taon. Halimbawa, kwalipikado para sa Gawad 2004 ang mga publikasyon sa 2003.

3.3. Hindi kasama ang mga publikasyon na inedit o isinalin mula sa ibang wika. Orihinal na akda lamang ang kwalipikado.

4. Halaga ng Gawad

Bawat gawad ay may halagang P110,000 kung ang pinakatanging publikasyon ay buong aklat, o P55,000 kung ito ay kabanata ng aklat o artikulo sa dyornal. Hahatiin ang gawad nang pantay-pantay sa mga may-akda. Ibibigay ang gawad tuwing taunang seremonya ng Academic Distinction.

5. Rekwayrment

Ang mga malikhain at orihinal na publikasyon ay isusumite sa OVPA.

6. Kriterya

- 6.1. Dapat taga-UP ang awtor ng chapter o ng aklat.
- 6.2. Kailangang sakop ng disiplina o nasa larangan ng awtor ang chapter o aklat. Halimbawa, hindi tatanggapin ang isang tula kung sinulat ng faculty o REPS na wala sa larangan ng malikhaing pagsulat, maliban kung may sapat na katunayang dati nang seryosong praktisyoner ang awtor sa larangang ito ayon sa kapasyahan ng VPAA matapos ang konsultasyon sa mga kilalang literary figure.
- 6.3. Kailangang isang buong research o literary work ang chapter. Kung ang akda (hal., tula) ay sinipi sa o bahagi ng isang chapter o aklat na sinulat ng ibang awtor, hindi kwalipikado sa gawad ang siniping bahagi. Hindi rin kwalipikado ang ilang artikulo (hal., tribute sa isang kilalang tao, filler sa pagitan ng mga chapter). Ang VPAA ang susuri sa kwalipikasyon ng lahat ng artikulo ayon sa konsultasyon sa mga dalubhasa sa larangan.
- 6.4. Kailangang dumaan sa referee o review process ang chapter o aklat. Isasabmit kasama ng iba pang kailangang dokumento ang mga katibayan na dumaan sa review process ang publikasyon, tulad ng komento o komunikasyon mula sa (mga) reviewer at/o editor.
- 6.5. Hindi kwalipikado sa gawad ang mga aklat na inilathala ng mga foundation, ahensya ng gobyerno, NGO, professional society, international commission, at di akademikong publisher.
- 6.6. Para sa bagong update na aklat, ang magiging batayan ng petsa ng publikasyon ay ang petsa ng unang pagkalathala nito. Ito ay dahil sa ang layunin ng gawad ay kilalanin ang mga bagong kontribusyon sa karunungan.

7. Proseso

- 7.1. Ang mga malikhain at orihinal na publikasyon ay isusumite sa VPAA.
- 7.2. Magbubuo ang Presidente ng komite upang suriin at piliin ang pinakatanging publikasyon sa bawat kategorya na siyang irerekomenda sa Presidente. Magtatakda ang komite ng nararapat na kriterya para sa ebalwasyon ng mga akda.

8. Dedlayn

Ang huling araw ng pagtanggap ng mga nominasyon sa OVPAA ay 31 Oktubre ng bawat taon.

F. Institutional Performance Award

In addition to individual awards provided by the Academic Distinction Program, an institutional award recognizes departments and institutes that exhibit a high degree of scholarship, teaching performance, and professional growth as faculty and academics. The Institutional Performance Award shall be based in large part on the results of the Academic Assessment instrument (UP System Manual Series 3) for measuring the performance of degree-granting units and from qualitative data gathered on the intellectual productivity of members of the unit.

G. President's Award for Innovation in Teaching

1. Purpose

The President's Award for Innovation in Teaching aims to recognize excellent pedagogical innovations that capture student interest in learning and advance the learning process.

2. Eligibility

- 2.1. The award is open to regular full-time UP faculty who are able to demonstrate the effectiveness of their teaching innovation in achieving the course objectives and more generally, in enabling the students to learn in the best and most interesting way.

2.2. Not eligible for the award are faculty with a poor track record in teaching (e.g., frequently absent, consistently late in class, late in submitting grades, the subject of complaints regarding unfairness in treatment of students or unethical teaching practices).

3. Scope of Award

3.1. A teaching innovation may be a novel teaching style, strategy, approach as reflected in class exercises, activities, active/interactive learning materials, etc. The purpose of the innovation is as follows:

- ▶ To facilitate the understanding especially of difficult concepts, theories, or methodologies
- ▶ To stimulate learning by either making the learning process more effective and/or infusing students with a desire to learn

3.2. Awards shall be given to the different learning domains.

- ▶ One award each for the arts and humanities cluster and the social sciences (including philosophy, law, economics, and management)
- ▶ Two awards for the natural sciences and mathematics (because these fields have the largest number of faculty system-wide)

4. Value of Award

The value of each award shall be P75,000. The awards shall be given out during the annual Academic Distinction ceremony.

5. Requirements

5.1. The candidate must submit a statement of his/her philosophy and practice of teaching, including his/her views on teaching in general, perspective on classroom pedagogy, and reflections on his/her teaching experience.

5.2. The candidate shall also present an explanation of the teaching innovation.

- ▶ What it is
- ▶ How it meets the learning objectives
- ▶ How it compares with the usual way of teaching the course

The candidate shall also submit the teaching/learning materials, activity sheets, exam questions, class exercises, etc.

- 5.3. Background information is also useful, such as the course syllabus (including reading list and requirements), and information on how many semesters the candidate has taught the course, when the innovation was introduced and why, and improvements made after initial use.
- 5.4. To demonstrate the effect of the innovation, candidates shall also present the following:
 - ▶ Feedback from students, including special instruments devised to gauge the effectiveness of the teaching innovation
 - ▶ Report on student performance
- 5.5. The candidate shall also provide information on previous awards received, if any.

6. Criteria

- 6.1. The substance and form of the innovation must demonstrate that the activity or approach under review is different from and an improvement over existing teaching methods in the discipline or field.
- 6.2. The innovation serves the objectives of the course.
- 6.3. The innovation is effective as a pedagogical tool, that is, it stimulates learning, explains the course content clearly, and invites students to engage actively in class discussions and activities.

7. Selection Process

- 7.1. Faculty who believe they qualify for the award shall send the information above to the Chancellor. The screening process shall be two-tiered. At the campus level, the Chancellor shall form a committee to do the following:
 - ▶ Screen out faculty who do not qualify for the award, either because their track record is poor or their innovation, dull or ineffective
 - ▶ Prioritize all the rest
- 7.2. The President shall create a System committee to recommend the recipients of the award. The committee (and the President) may interview the candidates and ask them to demonstrate their innovations. In addition, the candidates' peers and former students may also be interviewed.
- 7.3. Faculty may be awarded only once for the same innovation but may qualify for another innovation.

8. Deadline for Nominations

The Chancellor shall forward to the VPAA the list of candidates and the necessary documentation by 30 November.

Advanced Technology Award

1. Purpose

In addition to excellent teaching innovations, outstanding publications in English and Filipino, and acclaimed works in the visual and performing arts, pioneering technological inventions are valued intellectual products of the University. Not only do they constitute proof of a vibrant intellectual life; their applications have the potential to improve the quality of life in general. The Advanced Technology Award recognizes achievement in the field of technology.

2. Eligibility

Full-time faculty, REPS and staff, individually or as a group, may be nominated for the award.

3. Scope of Award

A maximum of two awards shall be given for a technological innovation completed in the year preceeding the award. Broadly defined, technological innovation includes any new or improved product, material, process, equipment or system of scientific or technical origin.

4. Value of Award

The award shall be given annually in the amount of P55,000, to be divided equally in the case of a group. In the case of co-developed output, only UP faculty, REPS and staff eligible for the award shall receive it. The award will be given during the annual Academic Distinction ceremony.

5. Requirements

5.1 The candidates must submit a description of the entry, explaining its primary function and features.

- ▶ What it is, what it does, how it works
- ▶ Principles and theories involved
- ▶ How it compares with or improves on other current products/processes
- ▶ Current or possible future applications and potential impact on end-user

The write-up, while intended for a technically literate audience, should maintain a readable style such as that of the *Scientific American*, *Technology Review* or similar publications.

- 5.2 Documentary evidence to support the entry must be included, e.g., citations, testimonials from users, recommendations from experts, patents, patent applications, relevant publications.

6. Criteria

The basic criteria for evaluating entries include scientific features and technical merit, pioneering nature, and applications and potential impact on end-user.

7. Selection Process

- 7.1. Departments shall send their nominations to the Chancellor. The screening process shall be two-tiered. At the campus level, the Chancellor shall form a committee to do the following:

- ▶ Screen out nominees whose innovations are weak or lacking in technical merit
- ▶ Prioritize all the rest

- 7.2. The President shall create a System committee to recommend the recipients of the award. The committee (and the President) may interview the candidates and ask them to demonstrate their innovations.

- 7.3. Faculty may be awarded only once for the same innovation but may qualify for another innovation.

8. Deadline for Nominations

The Chancellor shall forward to the VPAA the list of candidates and the necessary documentation by 30 November.