



**OFFICE OF THE VICE CHANCELLOR
FOR RESEARCH AND EXTENSION**
UNIVERSITY OF THE PHILIPPINES LOS BAÑOS

12 August 2020

MEMORANDUM NO. 016
Series of 2020

TO: : REPS/All Units/Offices

SUBJECT : Additional Sources of Points for the 2019 Merit Promotion for REPS

The UPLB Chancellor has approved the resolution of the RWC to recognize the following additional sources of points for the 2019 Merit Promotion for REPS to accommodate concerns raised by our REPS during the 2019 consultations and other inquiries following the issuance of Memorandum No. PDLC 20-12 on 2019 Merit promotion for REPS.

I. ADDITIONAL SOURCES OF POINTS

A. Under points for scholarly/creative work distinct to the unit (Table 3, p. 5)

OUTPUT APPLICABLE TO ALL UNITS				POINTS	
1.	Technologies/Discoveries/Inventions			International	National/Local
	1.1	Patent			
		1.1.1	Filed	60	40
		1.1.2	Approved but not yet adopted	80	60
		1.1.3	Adopted	100	75
	1.6	Commercially used		30	20

B. Under points for scholarly/creative work distinct to the unit (Table 3, p. 8)

25.	Research, Extension and Professional Service Productivity			
	25.1	Team/Program Leader		25
	25.2	Project Leader		20
	25.3	Consultant/Subject Matter Specialist/ Study Leader/ Project Staff (level 3)/Researcher		15
	25.4	Asst. Study Leader/Project Staff (levels 1 & 2)		10

C. Under Administrative Load (Table 4, p. 16).

CATEGORY			POINTS
1.	Chancellor, Vice Chancellors		30
2.	Deans, University Registrar		25
3.	Assistant to the Chancellor, Assistant to the Vice Chancellors, Directors, Directors of National Center of Excellence and High School Principals		20

CATEGORY			POINTS
4.	College Secretaries, Associate Deans, Department Chairs, Division Heads, University Librarian		
	4.1	College Secretaries, Associate Deans, University Librarian	15
	4.2	Department Chairs, Division Heads	10
5.	Program, Laboratory Heads		
	2.1	Division Heads (including college librarians)	6
	2.2	Section Heads	4
6.	University Varsity Coach		2
7.	Coordinator for Research and/or Extension/Public Service		
	4.1	Projects of 1-25	2
	4.2	Projects of 26-50	3
	4.3	Projects more than 50	4
8	Assistant Research/Extension/Public Service Coordinator		
	5.1	Projects of 26-50	1.5
	5.2	Projects more than 50	2
9.	Project Development Assistant with special assignment but without regular administrative duties		1
10.	Officer-in-charge (for every 5 days) (for Director level and higher)		1/engagement (max 5 points)
11.	Committee Work		
	11.1	Chair	
		11.1.2 International	5
		11.1.2 National	4
		11.1.3 UPLB	3
		11.1.4 College	2
		11.1.5 Department	1
	11.2	Member	
		11.2.1 International	2.5
		11.2.2 National	2
		11.2.3 UPLB	1.5
		11.2.4 College	1
		11.2.5 Department	0.5

II. CORRECTION

Correction on points for services rendered to the University/larger community (Table 4, p. 9).

From:

SERVICE APPLICABLE TO ALL UNITS				POINTS		
	1.2	Coordinator		International	National	Local (Regional/ Provincial)
		1.1.1	Chair (Co-chair, half credit)	8	6	3
		1.1.2	Member	4	3	1.5
		1.1.3	Support staff	2	1.5	0.75
2.	Technical assistance (e.g. Legislation, Adviser to the Dept. Secretary (ex. DA, DAR), TWG, etc.)			6	8	4

To (corrected):

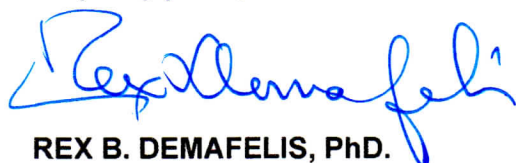
SERVICE APPLICABLE TO ALL UNITS				POINTS		
	1.2	Coordinator		International	National	Local (Regional/ Provincial)
		1.2.1	Chair (Co-chair, half credit)	8	6	3
		1.3.2	Member	4	3	1.5
		1.2.3	Support staff/ Secretariat	2	1.5	0.75
2.	Technical assistance (e.g. Legislation, Adviser to the Dept. Secretary (ex. DA, DAR), TWG, etc.)			8	6	4

This serves as an addendum to OVCRE memorandum no. 14 series of 2020.

Please be guided accordingly.

Thank you very much.

Very truly yours,



REX B. DEMA FELIS, PhD.
Vice Chancellor for Research and Extension