

UNIVERSITY OF THE PHILIPPINES LOS BAÑOS
College, Laguna

REPS Development Fund
One-time Incentive for Earning a Degree

_____ Date

1. Name of Applicant: _____ Appointment Status: _____
2. Unit: _____
3. Designation: _____
4. Email Address: _____
5. Contact Number(s): _____
6. Date of Original Appointment: _____
7. Highest Degree Earned: _____
8. Period of Study: _____
9. School and Date Graduated: _____

| Certifications | |
|---|--|
| <p>The applicant has no record of Absent Without Leave (AWOL) during the pursuit of the degree from _____ to _____</p> <p>_____ Date</p> <p style="text-align: center;">College Secretary</p> | <p>The applicant achieved a satisfactory or better performance for the last five (5) years</p> <p>_____ Date</p> <p style="text-align: center;">OVCRE HR Staff</p> |

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|--|---|
| <p>Recommended by:</p> <p>_____ Date</p> <p style="text-align: center;">Immediate Supervisor</p> | <p>Endorsed by:</p> <p>_____ Date</p> <p style="text-align: center;">Head of Unit</p> <p>_____ Date</p> <p style="text-align: center;">Dean</p> |
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| <p>Action of the REPS Development Fund Committee:</p> <p>Recommending Approval/Disapproval Comments:</p> <p>_____</p> <p>NATHANIEL C. BANTAYAN _____ Date RDFC Chair Vice Chancellor for Research & Extension</p> | <p>APPROVED/DISAPPROVED:</p> <p>JOSE V. CAMACHO JR. Chancellor</p> <p>_____ Date</p> |
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UPLB REPS Development Fund

One-time Incentive for Earning a Degree
Revised August 2021

RDF Form 3

Requirements:

Proof of graduation (diploma or official transcript of record) and copy of abstract of thesis/dissertation.