

**UNIVERSITY OF THE PHILIPPINES LOS BAÑOS**  
College, Laguna

**REPS Development Fund**  
**Support for Trainings/Seminars/Workshops**

\_\_\_\_\_ Date

1. Name of Applicant: \_\_\_\_\_ Appointment Status: \_\_\_\_\_
2. Unit: \_\_\_\_\_
3. Designation: \_\_\_\_\_
4. Original Date of Appointment: \_\_\_\_\_
5. Email Address: \_\_\_\_\_
6. Contact Number(s): \_\_\_\_\_
7. Type of Event: \_\_\_\_\_
8. Date of Event: \_\_\_\_\_
9. Venue/Platform of the Event: \_\_\_\_\_

<p>Recommended by:</p>  <p>_____ Date</p> <p>Immediate Supervisor</p>	<p>Endorsed by:</p> <p>_____ Date</p> <p>Head of Unit</p> <p>_____ Date</p> <p>Dean</p>
<p>Action of the REPS Development Fund Committee:</p> <p>Recommending Approval/Disapproval Comments: _____</p> <p>_____</p> <p>_____</p> <p><b>NATHANIEL C. BANTAYAN</b> _____ Date RDFC Chair Vice Chancellor for Research &amp; Extension</p>	<p><b>APPROVED/DISAPPROVED:</b></p>  <p><b>JOSE V. CAMACHO JR.</b> Chancellor</p> <p>_____ Date</p>

## Requirements:

1. Plan on how the inputs will enhance the productivity and efficiency of the office or unit
2. Proposal from the resource speaker/training provider
3. Copy of program
4. List of REPS who will attend the training