



Republic of the Philippines  
Department of Agriculture  
**BUREAU OF AGRICULTURAL RESEARCH**  
RDMIC Bldg., Elliptical Rd. cor. Visayas Ave., Diliman, Quezon City 1101

Reference No. 2020-02-04  
February 2, 2021

**MEMORANDUM FROM THE DIRECTOR**

**TO/FOR : ACCOUNTING UNIT & ALL TECHNICAL DIVISIONS  
ALL IMPLEMENTING AGENCIES**

**SUBJECT : ADDITIONAL REQUIREMENT (CERTIFICATION) IN THE  
SUBMISSION OF FINANCIAL REPORTS (FRs) OF ALL BAR-  
FUNDED PROJECTS**

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This refers to the liquidation of DA-BAR funded projects.

This office shall now also require, aside from the COA-stamped Financial Reports (FRs), the submission of a Certification from the Accounting Head of the project-implementing institution that said reports had been forwarded and received by their respective COA Resident Auditors.

A sample certification is attached for your reference.

For your guidance and compliance.

  
**VIVENCIO R. MAMARIL, Ph.D.** -  




## **CERTIFICATION**

This is to certify that we, [NAME OF AGENCY], have forwarded our Financial Report (FR) to the Office of the Resident COA Auditor. This financial report is dated Month/Day/Year under the project entitled "Insert Name of Project".

This Certification is issued this 00<sup>th</sup> day of Month 2021 in compliance with the requirements of the Bureau of Agricultural Research.

**NAME**

Designation/Head Accountant