UPLB REPS YEARLY OUTPUT DATA SHEET
(from _____ to _____, 20__)

Name:
Current Designation:
Unit/ College:

Instruction: List all outputs covered by the report period indicated.
Report should be certified by the Unit Head/ College Dean.
Prepare in one (1) copy only.

A. Scholarly Outputs (through research and other official activities)

1. Publications (Published/Unpublished)

ISI journal article/paper
Full paper
Research notes
Author citation rate/index
Refereed paper
Full paper
Research notes
Non-refereed paper
Policy paper
Occasional paper/concept paper
Paper presented in scientific meetings (no double counting)
Oral
Poster
Book (Author)
Book (Editor)
Chapter in a book
Technical bulletin/Monograph
Terminal report of completed research/action research registered with OVCRE/ UPLBFI
Annual report of research projects

2. Outputs/Services distinct to the unit

Machine developed/adopted
Technology developed
New varieties
New discoveries (e.g. species, etc)
Computer program/software developed
Landscape design with documentation
Engineering standards
Food safety standards
Land use plan
Test material/methodologies/models developed (original)   e.g. aptitude, IQ, personality, etc.
Counseling/Advising
Psychological test/methodology completed and validated (adapted)
Standardized psychological test scores (output in test norming)
Guidance material
Original
Adaptation
Records evaluated/prepared
Diagnosis of pests and diseases, lab analysis, semen   processing and analysis, feed analysis
Feasibility study

3. Creative Works

Trademark registered in the IPO
Multimedia presentations for special events
Radio/TV/video/webcast, etc, production (disseminated)
Coordinators
Talent (actors, narrators)
Script
Production
Official website developed
Materials prepared
Designed/Created and packaged
Speech written for University central administration officials
Message drafted for University central administration officials
Memoranda/ PAC report
Minutes prepared
University level (for council and executive committee)
College level (for executive committee)
Institute/center level (for executive committee)
Citation (in certificates, plaques)
Photograph (published)
National dailies and other publications (magazines, etc)
UPLB Horizon
Official webpage
Scientific illustrations

B. Extension

Training course conducted (with report)
Training coordinator
Assistant Training Coordinator/ Training Assistant
Resource speaker (per topic)
Discussant/reactor/panel
Support staff
Training evaluator (with output)
Conference/symposium/research forum/seminars coordinated
National/International
Regional/Provincial
Special events/occasions (university or national) (coordinated)
Coordinator
Support staff (facilitator, emcee, etc)
Participation in trade fairs/ exhibits
Original exhibit materials
Conceptualization/preparation of materials
Other persons involved
Re-exhibition

Author of an article
Feature
International publication
National daily/magazine/UP System
UPLB Horizon
Newsletter (unit/institute/dept)
Straight news (minimum of 2 paragraphs)
Position paper
Author of a chapter/ section in UPLB annual report
Sole author
Co-author
Popular bulletin (agri notes, fact sheet)
Editor in journals/ extension publications/ technical papers and reports
ISI
Refereed (non-ISI)
Non-refereed
Newsletter
Proceedings
Annual report
Agri notes
Fact sheet
Extension materials developed (author/ co-author / editor/ design/ layout)
Poster
Brochure/ Flyer
Souvenir items (program, calendar, cards, etc)
Booklet/ Pamphlet
Compendium
Technoguide
Training manual
Digital extension materials (original format only)
Translated extension material
Unit Annual Report
Workshop/ symposium proceedings/ documented
Techno demo, demo farms established
Project leader
Member
Cooperatives organized (with report)
As resource persons for print and broadcast media
Broadcaster/ director/ producer of regular radio/TV programs
Visitors program
Coordination
Briefing and tour
Media liaison
Articles published as result of coordination
Media visit
Outstanding extension work [covers Pahinungod, national programs, high impact projects (FSTP, BioN, corn network, etc.)

C. Administration

Director/Asst to the Chancellor/University Librarian
Deputy Director
Research/ Extension Coordinator (College)
Research/ Extension Coordinator (Institute/ Department)
Head (Division/ Laboratory/ Section)
10 or more personnel
5-9 personnel
less than 5 personnel
Project Development Associate
Committee Work
National
UPLB Committee/Regional
College Committee
Department Committee

D. Instruction

Courses Taught	SET			
	1st Sem 2005 Jun - Oct	2nd Sem 2005 Nov - Mar	Summer 2006 Apr - May	1st Sem 2006 Jun - Oct

List of courses prepared

Names of thesis advisees (including other schools with permission from UPLB) graduated within the period.

Thesis Critic/Panel (including other schools with permission from UPLB)

List of students assisted (practicum, on-the-job-training, research) during the period.

List of courses instituted during the period

E. Professional Growth

Professional recognition/awards/citations/commendations (excluding international publication award)
International
National
UPLB/Regional
College
Professorial chair
Faculty grant
Membership in professional organization
Officer
Member
Board exam
MS or equivalent completed (Authorized field)
PhD completed (Authorized field)
Postdoctoral output
Training with certificate
International
Local

F. Other important services to the university/community

Technical assistance /special detail
National/international
Local/Sectoral
Data generation (in support of administration activities, e.g. budget, surveys, data request, MOA (original with listing)
Report consolidation
Whole report
Part of report
Reviewer/Evaluator of manuscripts for publication (UPLB level)
Book
Journal article
Monograph
Reviewer/evaluator of course proposal/offering
Reviewer/evaluator of projects (including proposals)
Writing/packaging of proposals to UP system
Revisions of forms for document processing
PIA coordination
Technical assistance related to libraries, guidance, etc.
Assistance to clients (e.g. farmers, entreprenuers, etc)
Preparation of GIS-based map (by request)
Assistance in the preparation of IEC materials used in research, extension and other officials)

G. Library and Information Services

Technical processing (cataloging, classifying and indexing)
Collection development
Information development
Community work (related to libraries, guidance with documentation)
Maintaining/ updating databases
Circulation services
Reference services
Operating inter-library loan system
Analysis/ evaluation of library resources (weeding, preserving, etc.) (per year)
Current awareness (per issue)
Monthly
Quarterly
Bi-annually
Annually
Collection of abstracts from internet (officially requested by clients)
< 100
100 - 200
> 200
Documentation/Abstracting

H. Resource generation from outside sources remitted to Central Administration and UPLBFI

Product sales (gross income)
Project funds
Equipment and other facilities
Service/training fees
Scholarship

I. Other Outputs

I hereby certify the correctness
of the abovestated information.
_____
(Printed Name and Signature)

Date:_____

Certified correct:
_____
(Printed Name and Signature)
Department Chair/
Institute Director/
Cluster Director
Date:_____

_____
(Printed Name and Signature)
Dean/ Unit Director
Date:_____