



UNIVERSITY OF THE PHILIPPINES LOS BAÑOS

Office of the Chancellor

16 December 2022

MEMORANDUM NO. 153

Series of 2022

TO : All Vice Chancellors, Deans, Directors, Department Chairs, and Unit Heads

SUBJECT : Selection Guidelines for the 2023 UPLB Outstanding Researcher and Research Program/Team Awards; the 2023 UPLB Outstanding Extension Personnel and Extension Program/Project Awards; and the 2023 UPLB Outstanding Artist Awards

To honor UPLB faculty and staff demonstrating excellence in research, extension, and creative arts, a special recognition in the form of the 2023 Outstanding Researcher and Research Program/Team Awards; the 2023 Outstanding Extension Personnel and Extension Program/Project Awards; and the 2023 Outstanding Artist Awards will again be given during a convocation commemorating the 114th Foundation Anniversary of UPLB in March 2023.

A three-stage selection process described in the attached selection guidelines shall be initiated at the department/institution level, followed by further evaluation at the college level.

The final selection shall be done by the University committees which shall be constituted by the Chancellor.

In the screening process, the deans, department chairs, and/or directors are requested to follow the schedule below:

Activity	Deadline
1. Submission to OVCRE of one (1) hard copy and one (1) electronic copy of the following requirements*: a. Nomination Form b. Justification Form c. Accomplishment Summary Form d. Comprehensive Curriculum Vitae e. Portfolio (Proof of Items) *Please see guidelines for the prescribed format of naming electronic copies of files.	23 January 2023
2. Final selection by the University Committee	06 February 2023
3. Submission of report to the Chancellor	08 February 2023

The nomination, justification and accomplishment forms, as well as the selection guidelines may be downloaded from the OVCRE website at www.ovcre.uplb.edu.ph. All documents must be submitted to the OVCRE Annex Building and electronic copies sent via email at ovcre.uplb@up.edu.ph.

Please be reminded that for all the OVCRE-supervised units, the nomination form should be endorsed by the Unit Director (e.g., MNH, BIOTECH, PGC, OICA, CMDL). In addition, the Interdisciplinary Studies Centers (IdSCs) such as the Bee Program and Natural Products should be endorsed by the Dean of the mother unit of the current IdSC Chair.

For your information and immediate action.



JOSE V. CAMACHO, JR.
Chancellor