

UPLB OUTSTANDING ARTIST AWARD

SELECTION GUIDELINES

(Updated, October 2013)

I. PURPOSE

The UPLB Outstanding Artist Award is recognition of exemplary individual performance in the arts in the following fields: literature, music, dance, theater, painting, sculpture, architecture and other allied arts developed through the years such as media arts, interior design, and landscaping.

II. NATURE OF AWARD

One award for the Outstanding Artist will be given during the Convocation Program marking the Foundation Anniversary of UP Los Baños in March. Winners may be eligible for re-nomination three (3) years after receiving the awards.

The individual awardee shall receive the following prizes:

- Plaque of recognition
- Cash award of at least P50,000.00

The deadline of nominations by the units is January 30 of every year.

III. MINIMUM QUALIFICATIONS

- a. On regular appointment.
- b. Continuous service in the university for the last five (5) years.
- c. All faculty members, REPS and administrative staff doing artistic works and have no pending administrative or civil case shall be eligible for nomination.

Aside from qualified nominees emanating from different units, other nominees may be endorsed by individuals or organizations. However, the nominees should be evaluated and endorsed by their home units.

IV. NEEDED SUPPORTING DOCUMENTS

Artistic/ creative works in the form of publications and presentations in the last three (3) years are needed as supporting documents, including documents supporting claim for awards received.

Outputs beyond the three-year period covered may be evaluated to establish a nominee's contribution to his/her field.

Three (3) nomination sets are required to be submitted.

V. CRITERIA FOR SELECTION

The individual committee member must review the nominee's works and grade him/her using the following criteria:

- a. Originality the artistic/ creative works should contribute to new art creation (30%).
- b. **Productivity** an artist's productivity can be shown by the number of completed creative works undertaken (20%).
- c. Significance and contribution to culture and the arts in the University and the country artistic/ creative works have significant contribution to the development of the university or furtherance of its objectives as a host institution (30%).
- d. Recognition given to the artistic/ creative works citations, awards and other forms of recognition given to the nominee's works from prestigious award-giving bodies (20%).

An interview with the artist-nominee may be conducted for clarification of his/her credentials.

VI. SELECTION PROCEDURE

1. Selection at the Department/Institute Level

The Academic Personnel Committee chaired by the department/institute chair/director shall select not more than two (2) nominees satisfying the minimum qualifications.

2. Selection at the College Level

The College Academic Personnel Committee chaired by the College Dean shall evaluate the nominees submitted by each unit and select not more than two (2) nominees. A formal letter of nomination shall be accomplished for each nominee and all the pertinent documents shall be submitted to the university committee created for this purpose.

3. Final Selection at the University Level

The University Selection Committee shall evaluate all nominees endorsed by the deans, individuals or organizations. The decision of the University Committee is final.